**Innovation Studio Seed Fund 2025-26 Budget**

**Applicant name:**

Please download this document, edit the template below, and save your budget as a PDF. Then upload your PDF to the [application form](https://zfrmz.eu/SOWoGX8sT6ZbvPhSody1) and submit your application online. If you would like some guidance, we have included an example budget on page 3 of this document. If you have any questions, please email [innovationstudio@rcs.ac.uk](mailto:innovationstudio@rcs.ac.uk)

Autumn funding round deadline – Monday 3 November 2025 at 17:00  
Spring funding round deadline – Monday 1 June 2026 at 17:00

**Please provide an outline budget for how you anticipate spending the award. Briefly detail timings, key project activities and associated costs.**

Add rows as needed.

|  |  |  |
| --- | --- | --- |
| **Dates / timing** | **Project activity** | **Associated cost** |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  | SUBTOTAL | £ |
|  | Contingency (5% of overall budget) | £ |
|  | TOTAL | £ |

**Please detail any additional funds secured or in-kind contributions.**

Add rows as needed.

|  |  |  |  |
| --- | --- | --- | --- |
| **Income** | **Cash** | **In-Kind** | **Confirmed / Pending** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Please detail any access costs.** *(You can apply for up to 50% of your project budget e.g. if you’re applying for £1,000 for your project you can also apply for up to £500 of access costs in addition to the £1,000)*  
Add rows as needed.

|  |  |  |
| --- | --- | --- |
| **Dates / timing** | **Access Support** | **Associated cost** |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  |  | £ |

**EXAMPLE BUDGET (Please delete before exporting and submitting your budget**)

|  |  |  |
| --- | --- | --- |
| **Dates / timing** | **Project activity** | **Associated cost** |
| *June* | *Artist fee(s) (1 Dancer @ £150 per day for 3 days)* | *£450.00* |
| *June* | *Artist fee(s) (1 x Musician @ £150 per day for 3 days)* | *£450.00* |
| *June* | *Rehearsal Venue Costs (Saltspace Coop: £10 per day, for 3 days)* | *£30.00* |
| *May* | *Set (Desk Chair)* | *£20.00* |
|  | SUBTOTAL | *£950.00* |
|  | Contingency (5% of overall budget) | *£47.50* |
|  | TOTAL | ***£997.50*** |